



## *Guidelines for Serving Brighter Tomorrows' Meal*

Brighter Tomorrows meets the first Tuesday of every month in the community of room of Grace Lutheran Church (800 East Silver Lake Drive NE) in Rochester. Dinner is served from 6 – 6:45pm. The following are a few guidelines to help you better prepare:

- Please limit your group to no more than 8-10 volunteers (3-4 must be adults).
- You are invited to prepare your meal offsite or onsite, or to serve a commercially prepared meal. The choice is yours! You will have access to the kitchen/facility as early as 3pm (please let us know what time you are arriving so we can meet you and unlock the facility).
- You are invited to utilize all cookware and appliances in the kitchen with the exception of the commercial dishwasher.
- We ask that you supply all eating utensils (plates, napkins, cups for beverages, silverware, etc.)
- We anticipate 80 - 100 people in attendance, but will provide firm numbers when available.
- Please refrain from using the paper products, renewable products, and dishtowels from the kitchen. There will be a BRIGHTER TOMORROWS' cart in the kitchen containing products you may utilize. You will also find leftover food containers on this cart. Please place left over food into containers and place into refrigerator. Brighter Tomorrow will take care distributing to families who were unable to attend because of hospitalization, or who may be staying the Ronald McDonald House. Food will never go to waste.
- At 6:45pm we'll have you close the kitchen and start "quietly" cleaning up. When you are finished, you are free to leave. Please exit as quietly as possible, as the group may have moved into sharing time.
- Please leave the kitchen in the same order it was upon you're arrival. ;-)

Something else we would appreciate you providing is to inexpensively decorate the eating area around a theme (an upcoming holiday, a season, Mexican, etc.). Please cover 12 round tables (and possibly a couple more rectangle tables) with plastic table coverings (each round table is 6' round) and include some centerpieces. Centerpieces can consist of homemade items, flowers, balloons, or anything fun and colorful. We just like the room to look eloquent and/or festive as our families arrive. They are so humbled and thankful for everything you are willing to do. For many of them, this is the only time they get out of the hospital all month. We will ask that you forward your menu to us about 3 weeks prior to the date you have chosen to serve. At that time we'll begin promoting your theme and meal, ask for rsvps, and provide you firm numbers about 2 days before you serve.

Thank you so much for your willingness to serve! Have fun and enjoy your time with us!